

**MINUTES  
EAGAR TOWN COUNCIL  
PLANNING SESSION  
February 20, 2018 – 6:00 P.M.**

The Planning Session was called to order.

COUNCIL PRESENT: Bryce Hamblin, Mayor  
Steve Erhart, Vice Mayor  
Debra Seeley  
John Phelps  
Winslow McNeill

COUNCIL ABSENT: Allen Browning  
James Nelson Jr.

STAFF PRESENT: Bruce Ray, Interim Town Manager/Public Works Director  
Katie Brady, Finance Manager/Town Clerk  
Mike Sweetser, Police Chief  
Jeremiah Lloyd, Community Development Director  
Frank Adams, Fire Chief  
Roberta Reed, Town Magistrate  
Jessica Hill, Deputy Clerk/Events Coordinator

**ITEM #1: PLANNING SESSION TO DISCUSS THE GOALS AND OBJECTIVES OF  
THE TOWN OF EAGAR**

**A. DEPARTMENT REPORTS:**

Each department: Community Development, Police Department, Fire Department, Clerk's Department, Public Works Department, and Finance Department presented a report on their respective department's annual highlights with some presentation of future goals and objectives.

Community Development Director Jeremiah Loyd had a short discussion with Councilor Steve Erhart about the Hopi's involvement in the Economic Development Strategic Master Plan.

Police Chief Mike Sweetser discussed the Police Department. Chief Sweetser has been working on a Firehouse Subs Grant. There was a short discussion between Debra and Chief

Sweetser concerning a shooting range for the community. Chief Sweetser would like to implement a hands on open house for the community.

Chief Frank Adams discussed the Fire Department and he has applied for the Gila River Grant and a RAC Grant. Chief Adams discussed joining forces with Springerville Fire Department.

Town Clerk Katie Brady discussed the Clerk's Department and mentioned four Council positions up for re-election.

Interim Town Manager Bruce Ray discussed the Public Works Department and projects that were completed in 2017. There was a short discussion regarding the Juniper street pump which should last 20 years before needing replacement.

Town Clerk Katie Brady discussed the Finance Department and mentioned the new Caselle Connect software program and the training still going on.

**B. BUDGET DIRECTION:**

Town Clerk Katie Brady was asked to prepare a budget to pay off all the debt. Katie presented three scenarios to the Council for the fiscal year 2019 budget:

**Scenario #1:**

1. Nothing going into savings.
2. Complete payoff of debt, with the assumption of an additional principal payment in May of 2018 for \$300,000
3. Capital Improvement Projects included.
4. Decreased the amount owed to Highway User Revenue Fund by \$90,579
5. Increase what Utility Fund owes to the General Fund by \$431,036

**Scenario #2:**

1. Nothing going into savings
2. Complete payoff of the debt, with the assumption of an additional principal payment in May of 2018 for 300,000
3. Only one Capital Improvement Project included in Fiscal Year.
4. Increase the amount owed to Highway User Revenue Fund by \$241,421
5. Increase what utility Fund owes to the General Fund by \$399,636

**Scenario #3:**

1. 75,000 per month into savings for current budget year FY2019
2. Normal annual debt service
3. Capital Improvement Projects included.
4. Increase the amount owed to Highway User Revenue Fund by \$282,769.00
5. Increase what Utility Fund owes to General Fund by \$115,836

Short discussion on Capital Improvement Projects. Bruce mentioned moving them to 2019.  
Short discussion on whether or not the employee's having multiple positions is sustainable.  
Katie and Bruce both agreed it was sustainable.  
Mayor Bryce Hamblin and the majority of the Council opted for scenario 2 except for  
Councilor Winslow McNeill who liked scenario 3.

C. TOWN MAGISTRATE:

Discussed Eagar Magistrate Roberta Reed retiring at the end of 2018.  
Discussed the magistrate building being ADA compliant.  
Discussed whether the town will contract with the county magistrate.  
Bruce would like the Council to think and discuss what direction they would like to go in.

D. TOWN ATTORNEY:

Discussed the Town Attorney Doug Brown retiring in April/May 2018

Bruce would like to meet again on the following days:  
Council Work Session on the Budget - April 3<sup>rd</sup> at 6:00 p.m.  
Council adopt Tentative Budget - May 1<sup>st</sup>  
Final Budget adopted - June 5<sup>th</sup>.

Council Work Session adjourned at 7:40 p.m.

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the Minutes of the Council Planning Session Meeting of the Town of Eagar, Arizona held on February 20, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

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Jessica Hill, Deputy Town Clerk